

Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Liudmila MECAJEVA**
 Telephone(s) +370 37 208331
 E-mail L.Mecajeva@lpf.lt (office)
 Nationality Lithuanian
 Gender female

Work experience

Dates	November 1994 onwards
Occupation or position held	Director
Main activities and responsibilities	<p>I am initiator and one of the founders of non-governmental organisation "Social innovation Fund"(SIF), working in the field of adult education.</p> <p>My main responsibilities are: the overall management of the organisation, development of the annual work program, budget planning of the organisation, preparation of the annual reports, coordinating the operations of a team of up to 15 employees, interaction with external experts and networking. As main activities of the organisation are project implementation, I am responsible for providing directions and coordination in planning, developing and implementing national, European and International projects; monitoring budgets for the projects, controlling accountancy reports, organizing audits.</p> <p>I was the main Coordinator for 18 European and national projects and the Manager for Lithuania in 32 European projects and 3 international project, where the SIF was a partner. The list of the project is attached in Annex1. Adult Education and Promotion of women's empowerment, gender equality and equal opportunities are the main activities of the organization.</p>
Name and address of employer	<p>Charity and support foundation "Social Innovation Fund" Savanoriu 1, LT-44255 Kaunas, Lithuania Tel.: (370-37) 208331; Fax (370-37)206575; E-mail:L.Mecajeva@lpf.lt Website: http://www.lpf.lt</p>
Type of business or sector	Non-governmental organization working in adult education.
Dates	June 2004 onwards
Occupation or position held	Temporary Independent Expert
Main activities and responsibilities	<p>I was involved in assessment of the European project proposals in 25 sessions under the following Actions: e-Learning (1 session, 2004), Minerva (4 sessions, 2005-2006), 'Europe for citizens program' (11 sessions, 2006-20010), Youth in Action (6 sessions, 2008-2011),KA4-Dissemination (3 sessions, 2009-2001.</p> <p>In June 2006 I had a role as evaluator for the interim and final reports (Grundtvig and Minerva projects).</p>
Name and address of employer	EACEA, Bour, 01/001 Avenue du Bourget 1, BE—1140, Brussels, Belgium
Type of business or sector	Independent worker.
Main activities and responsibilities	In 2011 I was involved as a trainer into the EC European-Aid project "Multi-local women's partnership against poverty" and hold the training in Tashkent for NGOs from Uzbekistan, Kazakhstan, Russia and China.
Name and address of employer	Italian Coordination for European Women's Lobby, Via Mentana, 2 B-00185, Roma, Italy.
Type of business or sector	Independent worker.
Dates	June 1982 - September 1994
Occupation or position held	Chief of the Computerization Department

Main activities and responsibilities The overall management of the department, which main activities were related to the creation and the implementation of software: for design of TV-sets and for general management of the institute (creating of the databases for management of the personal, computerized accountancy etc.). I was responsible for more than 50 computer engineers employed in this department.

Name and address of employer Television Equipment Research and Development Institute
Zemaiciu 31, Kaunas, LT-44175, Lithuania

Type of business or sector institute for Science and Research.

Dates February 1972 - June 1982

Occupation or position held Engineer-software programmer

Main activities and responsibilities Creating software for a database to define the quality of electronic measuring equipment. Scientific research on the verification of software.

Name and address of employer Measuring Equipment Research and Development Institute.
Savanoriu 271, Kaunas, Lt-50131, Lithuania.

Type of business or sector Institute for Science and Research.

Education and training

Dates September 1999-January 2003.

Title of qualification awarded Masters in Social Sciences (study program – Adult Education).

Principal subjects/occupational skills covered Knowledge of non-formal adult education in Europe and other countries, theoretical knowledge on pedagogy and methodology used in these institutions, knowledge on adult learners needs, use of marketing in non-formal adult education.
Theses title: 'Possibilities to Solve the Gender Equity Problems faced by Contemporary Women through Non-formal Education'.

Name and type of organisation providing education and training Vytautas Magnus University, Kaunas, Lithuania.

Level in national or international classification Master.

Dates September 1968-June 1973.

Title of qualification awarded Masters of Computer science (study program- Engineer of ICT).

Principal subjects/occupational skills covered Basic knowledge on computers, programming, software development, use of ICT in different areas.
Theses title: 'The Algorithms and Software for the Analysis and Optimization of the Electronic Switchovers Schemes'.

Name and type of organisation providing education and training Kaunas University of Technology, Faculty of Information Technology

Level in national or international classification Master

Personal skills and competences

Mother tongue(s)

Other language(s)

Self-assessment

European level ()*

Lithuanian

English

Polish

Bulgarian

Czech

Slovak

Russian

Lithuanian, English, Polish, Bulgarian, Czech, Slovak

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C 2	Proficient user	C 2	Proficient user	C 2	Proficient user	C2	Proficient user	C 2	Proficient user
C 2	Proficient user	C 2	Proficient user	C 2	Proficient user	C2	Proficient user	C 2	Proficient user
B 1	Independent user	B 2	Independent user	A 2	Basic user	A2	Basic user	A 1	Basic user
A 2	Basic user	A 2	Basic user	A 1	Basic user	A1	Basic user	A 1	Basic user
A 2	Basic user	A 2	Basic user	A 1	Basic user	A1	Basic user	A 1	Basic user
A 2	Basic user	A 2	Basic user	A 1	Basic user	A1	Basic user	A 1	Basic user

(*) *Common European Framework of Reference for Languages*

Social skills and competences	<ul style="list-style-type: none"> ▪ Intercultural skills gained through work experience of being Coordinator or Manager for Lithuania in 36 European and International projects. ▪ Good communication skills gained through training and improved through my long-term work as a Managing Director as well as Coordinator of the European projects. ▪ Good abilities to express and understand different viewpoints, to work in diverse surroundings, to feel empathy, to distinguish between personal and professional sphere. These social skills were acquired through work experience and involvement in international activities. ▪ Good civic competences based on the knowledge gained through participation in the European and International projects: human right, democracy, citizenship and civil right, gender equality and equal opportunities. ▪ Excellent civil competences on women's human rights gained as being a speaker in UN sessions: twice in UN Headquarters (New York) on the topic of the Women's human rights in Lithuania (year 2000, 2008); a speaker in UN Geneva Office on the topic of the Social, Cultural and Economical Rights of women in Lithuania (year2004).
Organisational skills and competences	<ul style="list-style-type: none"> ▪ Good project coordinating and management skills acquired through training in US and constantly improved by work experience as Coordinator of 10 European and 3 International projects, and Manager in 23 projects European projects. ▪ Good leadership skills acquired through 12 years work as a Chief of computerization department (having around 50 people under my direct responsibility) and 15 years of work experience as a Director of SIF (currently I am responsible for the team of 8 people and 3 contractors). ▪ Team-building skills acquired through training in US and constantly improved through my work as a team-leader on national, European and International levels. ▪ Good lecturing skills obtained through Master studies at Vytautas Magnus University, Kaunas and constantly improved by delivering trainings for adults (the main subjects of trainings: developing and managing EU projects, women's human rights, active citizenship, promoting networking, gender equality and diversity at work places, etc). ▪ Applications and grant writing skills obtained through training and work experience. ▪ Strong motivation for generating practical results of good quality. ▪ Management skills for development of distance learning packages, CD-ROMs and information databases. ▪ Competences in giving presentations at various European and International conferences and seminars. ▪ Experience to work in networks with social partners in Lithuania and abroad for tackling unemployment, social inclusion, gender equality issues as well as promoting European citizenship issues. ▪ Competences in lobbying for gender equality, social services, active citizenship, voluntary work and other related issues as well as for civil dialog between decision-makers and NGOs in social and educational fields.
Computer skills and competences	<ul style="list-style-type: none"> ▪ Good command of different kinds of software (Word, Excel, Power Point, Internet Explorer, Corel Draw) obtained through educational background as well as during the professional experience. ▪ Competences in organizing distance learning and moderating discussions on the platforms based on Moodle, WebCT, BSCW, First Class obtained through work experience in European projects.
Artistic skills and competences	Creative writing gained through trainings and improved through development of Alternative Reports to UN on the implementation of the UN Conventions (CEDAW and CESC) in Lithuania.
Other skills and competences	I am a competent leader of the voluntary coalition of the women's non-governmental organizations. I was initiator of the Lithuanian NGOs Coalition for Protection of Women's Human Rights in year 2000. Nowadays this Coalition unites around 60 women' NGOs www.women-coalition.webinfo.lt . I am the voluntary Coordinator of the Coalition.
Driving licence	Category B since 1989
Annexes	Annex 1. Experience of participating in European and International projects. Annex 2. List of publications.

Annex 1. Experience of participating in European and International projects

Position in the project	Date: year to year	Title of the project, source of funding
Coordinator	1995-1997	"Women's Training Centre", financed by a Dutch Government program and Stichting GAMMA Dienstverlening, Stichting Rijnstad (the Netherlands).
Coordinator	1997- 1999	"Community and training centre for women", financed by the EC PHARE LIEN program.
Coordinator	1997-1998	"Better a job than the dole"- Creating awareness and influencing public policy in the area of women employment issues", financed by the U.S. Baltic Foundation, the U.S.A.I.D, Democracy Network Program.
Coordinator	1999	"Social Partnership Coalition", financed by the U.S. Baltic Foundation, the U. S. A. I. D., Democracy Network Program.
Coordinator	1999-2000	"Strengthening the role of the social partners in solving women's unemployment problems", financed by EC PHARE Partnership Program in Lithuania.
Coordinator	2000- 2001	"Lithuania on the Way to United Europe", financed by the Delegation of the European Commission to Lithuania.
Coordinator	2000	"Lithuanian NGOs Coalition for Protection of Women's Human Rights", financed by the Delegation of the European Commission to Lithuania,
Coordinator	1999-2003	"European Network of Adult Education Organisations Working on Women's Employment issues", financed by EC Socrates Grundtvig.
Coordinator	2006-2008	"Implementation of gender equal opportunities in labour market: tools, practice, changes", financed by European Structural Fund and Lithuanian Ministry of Social Affairs and Labour.
Coordinator	2003-2004	„Gender equality creates democracy”, financed by US Embassy in Lithuania.
Coordinator	2003-2006	"Wo-Men- Gender Equality Creates democracy", financed by EC Socrates, Grundtvig 1program.
Coordinator	2008-2010	"GED-PLAN: Gender Equality and Diversity Planning at Workplaces", financed by EC Leonardo da Vinci program.
Coordinator	2009-2011	"SMSM: The Model for Strengthening of Social Mobility", financed by European Social Fund and Lithuanian Ministry of Social Affairs and Labour.
Manager for LT	2000	"Women, Democracy and Knowledge", financed by Nordic Council of Ministers.
Manager for LT	1999	"Nordic – Baltic Course in Women's Non-formal Education", financed by Nordic Council of Ministers.
Manager for LT	1999-2000	"From Global to Local: CEDAW (Convention of Elimination of all kind of Discrimination Against Women") monitoring and implementing project". The project sponsored by UNIFEM.
Manager for LT	2000-2003	"Way to United Europe" financed by EC Socrates Grundtvig program.
Manager for LT	2002-2004	"Euro-Women- New methodology of women vocational training in the aspect of European labour market demands ", EC Leonardo da Vinci project financed by the Polish National Agency.
Manager for LT	2001-2004	"Promotion of Flexible Learning in New Environment through European Network of Folk High Schools" financed by EC Socrates Grundtvig.
Manager for LT	2002-2004	"Adult Learning in Environment Related Themes (ALERT-2)", financed by EC Socrates Grundtvig.
Manager for LT	2003-2004	"Women on the Rise", financed by Ministry of Labour of Finland.
Manager for LT	2003-2005	"Inclusive Practices for Learners With Disabilities", financed by EC Socrates Grundtvig.
Manager for LT	2003-2005	"E-Quality: Virtual Spaces of Democratic Dialog Among Cultures, About the Image", financed by EC E-Learning Initiatives program.

Manager for LT	2005-2006	"INTO: Intercultural Dialogue in European Society", financed by EC INTI program.
Manager for LT	2005-2008	"Give me a hand", EQUAL project, financed by European Social Fund.
Manager for LT	2004-2006	"Committed Parents - Training Course to Work with Migrant-Parents in Family Education", financed by EC Socrates Grundtvig program.
Manager for LT	2004-2006	"DELOA: Itinerant Workshops for Assessment, Help, Orientation and Information on Sexual Education, Equal Opportunities and Gender Equality Aimed at Rural Women", EC Socrates Grundtvig program.
Manager for LT	2004-2005	"Networking against effects of domestic violence", financed EC Daphne program.
Manager for LT	2006-2007	"Care for Carers", financed by EC Daphne program.
Manager for LT	2006-2008	„Gender Mainstreaming in vocational training for educators and in early childhood centers, EC Leonardo da Vinci project, financed by the German National Agency.
Manager for LT	2005-2007	"DiGe_E - Managing diversity and gender_Experts for Europe", financed by EC Socrates Grundtvig program.
Manager for LT	2006-2007	"Innovative Solutions in Upgrading Vocational Skills of Workers of Welfare Institution", EC Leonardo da Vinci project, financed by Polish National Agency.
Manager for LT	2006-2008	"Background", financed by EC Grundtvig program
Manager for LT	2006-2008	"STEP: Steps Towards European Participation" financed by EC Grundtvig program.
Manager for LT	2007-2009	"CIC-Community Integration and Cohesion", EC Leonardo da Vinci project, financed by UK National Agency.
Manager for LT	2007-2009	"DIDE-Developments in Diversity – Europe ", EC Leonardo da Vinci project, financed by UK National Agency.
Manager for LT	2007-2009	"MEIN: Migration - Empowerment – Integration – Networks", financed by EC LLP Grundtvig Multilateral Projects program.
Manager for LT	2007-2009	"CYRIL: Culture in Your Region in Informal Learning", financed by EC LLP Grundtvig Learning Partnership Projects program.
Coordinator	2008-2010	"GED-PLAN: Gender Equality & Diversity Planning at workplaces", financed by EC Life Long Learning Programme, Leonardo da Vinci.
Manager for LT	2009-2011	"ELSA: Empowering Lives, Supporting Affectivity", financed by EC Life Long Learning Programme, KA3 ICT.
Manager for LT	2009-2011	"Fish in a Euro Box", financed by EC Life Long Learning Programme, Leonardo da Vinci.
Coordinator	2009-2011	"Facilitating Family Learning On Work & Family Balance (FAMILY)", financed by EC Life Long Learning Programme, Grundtvig.
Coordinator	2009-2011	"Innovative Methods and Practices to Facilitate Social Inclusion – LIGHT", financed by EC Life Long Learning Programme, Grundtvig.
Coordinator	2009-2012	"Social mobility model for women", financed by European Social Fund and Ministry of Social Security and labour, Republic of Lithuania
Manager for LT	2010-2012	"GeCo - Improving Gender Equality Competences of Persons Responsible for Personnel Development in Private Enterprises and Higher Education", financed by EC Life Long Learning Programme, Leonardo da Vinci.
Manager for LT	2010-2011	"PACT: Promoting Awareness for Cooperation and Training in the Field of Domestic Violence", financed by EC Life Long Learning Programme, Grundtvig.
Manager for LT	2010-2012	"Art Made Man through art therapies and handicraft", financed by EC Life Long Learning Programme, Grundtvig.
Manager for LT	2010-2012	"ILIC: Informal Learning in Communities", financed by EC Life Long Learning Programme, Grundtvig.

Manager for LT	2010-2013	"Joyn2.0: Language Learning Champions in Social Networks and On-line Media", financed by EC Life Long Learning Programme, KA2 Languages.
Manager for LT	2011-2013	"E-MARIA: European Manual on Risk Assessment", financed by EC Specific Programme "Criminal Justice".
Manager for LT	2011-2013	"e-Mentoring: New skills and competencies for new jobs", financed by EC Life Long Learning Programme, KA3 ICT.
Coordinator	2011-2013	"Ignite Europe", financed by EC Life Long Learning Programme, Leonardo da Vinci.
Coordinator	2012-2015	"Social incubator", financed by European Social Fund and Ministry of Social Security and labour, Republic of Lithuania

Annex 2. List of publications

- Mecajeva L. Causes and problems of women unemployment in Lithuania and practical ways of solving them. -Women Actors around the Baltic Sea, Abrahansons Tryckeri AB, Karlskrona, Sweden, 1997 (in English).
- Mecajeva I., Kisieliene A. The Program of Social Mobility for Women. - Adult Education today and tomorrow. Vytauto Didžiojo universitetas, Kaunas, 2000 (in Lithuanian with summary in English).
- Mecajeva L., Kisieliene A. Social mobility -a way to the labour market. Sociology: the past, today and future perspectives. Kaunas University of Technology, 2001 (in Lithuanian with the summary in English).
- Mecajeva L., Tereseviciene M. Comparative Characteristic of the Professional Activities in Europe in the Aspect of Gender Equality. Kaunas. Vytautas Magnus University, 2001 (In Lithuanian with summary in English).
- Mecajeva L. "Possibilities to Solve the Gender Equity Problems faced by Contemporary Women through Non-formal Education",. Kaunas. Vytautas Magnus University , Master thesis, 2003.
- "Women's Human Rights". A Handbook, edited by L. Mecajeva. Kaunas, "Dakra", 2003.
- "Tools for change" a good practice guide-promoting gender equality through education & lifelong learning, edited by L.Mecajeva, Kaunas , 'Dakra', 2004, ISBN 9955-9693-6-9.
- R.Kuncaitis,L.Mecajeva, E.Mickunaite, A.Rutkine . "Civil Society; gender equality for lifelong learning', Adult Learning for civil Society, IIZ/DVV, 2003, Bonn, Germany, ISBN 3-88513-802-6.
- „Women and men in Lithuania's counties the status quo" (in Lithuanian language), edited by L.Mecajeva, Kaunas , 'Dakra', 2004, ISBN 9955-9693-1-8.
- "Comparative analysis of gender equality structures", edited by L.Mecajeva, Indre Mackeviciute, Laima Vengale, Vilnius, 'Standartu spaustuve', 2004, ISBN 9955-488-09-3.
- "Gender equality indicators. Survey report .", edited by L.Mecajeva, Kaunas , 'Dakra', 2006, ISBN 9955-728-00-0.
- Curriculum for the course "Gender equality training for decision-makers, educators and leaders of NGO's" (in Lithuanian language), edited by L.Mecajeva, Kaunas , 'Dakra', 2006, ISBN 0-9505376-1-6.
- The program for the course "Gender equality planning at enterprises" (in Lithuanian language), edited by L.Mecajeva, Kaunas , 'Dakra', 2007, ISBN 978-9955-728-04-7.
- The program for the course "Gender equality policies and their implementation at municipalities" (in Lithuanian language), edited by L.Mecajeva, Kaunas, 'Dakra', 2007, ISBN 978-9955-728-03-0.
- The program for the course "Training of gender equality consultants at NGO's and trade unions" (in Lithuanian language), edited by L.Mecajeva, Kaunas , 'Dakra', 2007, ISBN 978-9955-728-02-3.
- "Professionals against Domestic Violence". A training Manual (in English language). Liudmila Mecajeva (one of the ten authors), 2011, Gotttingen, ISBN 978-3-00-036310-8.
- The outline Curriculum "Gender Equality and Diversity (GED) consultant at workplaces", edited by Liudmila Mecajeva and Vitalija Petrauskaite, 2010, Vilnius, Lithuania, ISBN 978-9955-9971-5-3.
- E-handbook "Gender Equality and Diversity (GED) consultant at workplaces", DVD edited by Liudmila Mecajeva 2011.
- Guidelines for tutors of Social Mobility Model, edited by Liudmila Mecajeva 2011.
- E-Handbook "Familylearning on work life balance", DVD edited by Liudmila Mecajeva 2011.
- Guidelines for Family consultants, edited by Liudmila Mecajeva 2011, ISBN 978-9955-9971-7-7.